TOWNSHIP OF ALLEGAN

ALLEGAN COUNTY, MICHIGAN

FINANCIAL STATEMENTS

YEAR ENDED MARCH 31, 2007

Michigan Department of Treasury 496 (02/06)

| Auditing | Procedures | Report |
|----------|-------------------|--------|
|----------|-------------------|--------|

| issued under P.A. 2 of " | 968, as amended and P.A. | 71 of 1919, as amended. |
|--------------------------|--------------------------|-------------------------|

| Local Unit of Government Type | | Local Unit Name | County |
|-------------------------------|--------------------|--------------------------------------|----------------|
| ☐County ☐City ☑Twp | ☐Village ☐Other | Allegan Township | Allegan County |
| Fiscal Year End | Opinion Date | Date Audit Report Submitted to State | |
| March 31, 2007 | September 21, 2007 | September 28, 2007 | |

We affirm that:

We are certified public accountants licensed to practice in Michigan.

We further affirm the following material, "no" responses have been disclosed in the financial statements, including the notes, or in the Management Letter (report of comments and recommendations).

- Check each applicable box below. (See instructions for further detail.)
- 1. 🗵 📋 All required component units/tunds/agencles of the local unit are included in the financial statements and/or disclosed in the reporting entity notes to the financial statements as necessary.
- 2. There are no accumulated deficits in one or more of this unit's unreserved fund balances/unrestricted net assets (P.A. 275 of 1980) or the local unit has not exceeded its budget for expenditures.
- 3. The local unit is in compliance with the Uniform Chart of Accounts issued by the Department of Treasury.
- 4. X The local unit has adopted a budget for all required funds.
- 5. A public hearing on the budget was held in accordance with State statute.
- 5.

 The local unit has not violated the Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, or other guidance as issued by the Local Audit and Finance Division.
- 7.

 The local unit has not been delinquent in distributing tax revenues that were collected for another taxing unit.
- 8.

 The local unit only holds deposits/investments that comply with statutory requirements.
- 9. The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the Bulletin for Audits of Local Units of Government in Michigan, as revised (see Appendix H of Bulletin).
- 10. There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that has not been communicated, please submit a separate report under separate cover.
- 11. \(\sum \text{ \text{\text{X}}}\) The local unit is free of repeated comments from previous years.
- 12. 🗵 🔲 The audit opinion is UNQUALIFIED.
- 13.

 The local unit has complied with GASB 34 or GASB 34 as modified by MCGAA Statement #7 and other generally accepted accounting principles (GAAP).
- 14. 🖂 📋 The board or council approves all invoices prior to payment as required by charter or statute.
- 15. X To our knowledge, bank reconciliations that were reviewed were performed timely.

If a local unit of government (authorities and commissions included) is operating within the boundaries of the audited entity and is not included in this or any other audit report, nor do they obtain a stand-alone audit, please enclose the name(s), address(es), and a description(s) of the authority and/or commission.

the undersigned, certify that this statement is complete and accurate in all respects.

| We have enclosed the following: | Enclosed | Not Required (enter a brief justification |) | |
|--|-------------|---|---------|--------|
| Financial Statements | \boxtimes | | | |
| The letter of Comments and Recommendations | X | | | |
| Other (Describe) | | | | |
| Certified Public Accountant (Firm Name) | | Telephone Number | _ | |
| Angle & Steffes, P.C. | | 269-686-9050 | | |
| Street Address | | City | State | Zip |
| 430 Western Ave, Suite B | | Allegan | MI | 49010 |
| Authorization CPA Signature | 1 Prin | ed Name | License | Number |
| XMINE NOSE CIT | f Ste | even K. Angle, CPA | 1465 | 3 |

ALLEGAN TOWNSHIP

TABLE OF CONTENTS

| INDEPENDENT AUDITOR'S REPORT | 1 |
|--|-------|
| MANAGEMENT'S DISCUSSION AND ANALYSIS | 2 |
| BASIC FINANCIAL STATEMENTS | |
| Government Wide Statement of Net Assets | 3 |
| Government Wide Statement of Activities | 4 |
| Governmental Fund Balance Sheet | 5 |
| Governmental Fund Statement of Revenue, Expenditures and Changes in Fund Balance | 6 |
| Fiduciary Fund - Statement of Net Assets | 7 |
| Proprietary Fund - Statement of Net Assets | 8 |
| Proprietary Fund - Statement of Revenues, Expenses and Changes in Net Assets | 9 |
| Proprietary Fund - Statement of Cash Flows | 10 |
| Notes to the Financial Statements | 11-22 |
| SUPPLEMENTAL INFORMATION | |
| Budgetary Comparison Schedule - General Fund | 23 |
| Budgetary Comparison Schedule - Road Fund | 24 |
| Budgetary Comparison Schedule - Fire Fund | 25 |
| REQUIRED ADDITIONAL INFORMATION | |
| Combining Balance Sheet - Non-Major Governmental Funds | 26 |
| Combining Statement of Revenues, Expenditures and Changes in Fund Balance - Non-Major Governmental Funds | 27 |

INDEPENDENT AUDITOR'S REPORT

September 21, 2007

To the Township Board Township of Allegan Allegan County, Michigan

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Township of Allegan, Allegan County, Michigan as of and for the year ended March 31, 2007, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Allegan Township, Allegan County, Michigan management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Township of Allegan as of March 31, 2007 and the respective changes in financial position, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Township has implemented a new financial reporting model, as required by the provisions of GASB Statement No. 34, Basic Financial Statements-and Management's Discussion and Analysis- for State and Local Governments, as of March 31, 2004.

The management's discussion and analysis and budgetary comparison information on pages 2 and 23 through 25 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Respectfully submitted,

Angle & Steffe P. C.

Angle & Steffes, P.C.

Certified Public Accountants

Management's Discussion and Analysis Allegan Township, Allegan County

The Township as a Whole

With great satisfaction, the Allegan Township Board can again say that the Township's financial position is quite stable. That is said with a caveat; everything within our control is stable but state revenue is always questionable from year to year. Current economic conditions have dictated diminished residential and commercial activity yet certainly has not brought it to a standstill. Our tax base continues to grow although it is at a much slower pace than previous years. Slower growth is not necessarily a bad thing as we continue to become more sophisticated in growing our community in a more responsible and intelligent way.

Governmental Activities

The Township continues to promote Sewer hookup within our two Sewer Districts as well as overseeing and encouraging new sewer lines into problem areas such as Miner Lake. We recently applied for and received a grant for an environmental study on Miner Lake which showed there was a need for sewer. Our financial burden in relation to Township Sewer has decreased dramatically with more hookups and lower bond payments. Also, the Township Board has realized an increase in cooperation and collaboration with the City of Allegan in relation to economic development and consolidation to save money and generally improve life in our community.

The Township Funds

The Township has five major funds: Sewer, General, Road, Public Safety, and Fire Truck. We have spread out the money in these funds with different banks in our area as suggested by our auditor for increased financial protection.

The General Fund supports most of our governmental services as well as supplementing Sewer and Public Safety Funds. The Township has realized quite a savings to the tune of thousands of dollars by combining our Fire Department with the City of Allegan's Fire Department into a Fire District.

Our Sewer Fund is experiencing a more improved state because of our decreasing bond payments. Road millage funding continues to be renewed at close to three mills. This has allowed us to reduce our gravel roads down to about 4.5 miles left to reconstruct and pave. We have excellent roads in comparison to other municipalities.

The Township's Fire Truck Millage has ended so we continue to invest the reserve in certificates of deposit to maximize those monies until they are needed.

General Fund Budgetary Highlights

Allegan Township has realized a small reduction in State Revenue so we continue to remain cautious in our spending. \$25,000.00 out of our General Fund in addition to our penal fines are dedicated to our Public Library. We continue to support the ambulance with \$4,000.00 and the Allegan Recreational Department to the tune of \$6,000.00. Our priority of improving ambulance services will most likely increase our costs in the oncoming year. Other costs are recycling, town hall payments and maintenance issues. Town hall payments have been eliminated because we paid off the mortgage in February, 2007. This also may be the first year that the Sewer Fund will not need to be supplemented by the General Fund. Financially speaking, we are in good shape with the General Fund.

Outlook for the Coming Year

The upcoming year will be approached by the Township Board on a very cautious note given the state of the economy in Michigan. We continue to spend responsibly on improving our roads but have been held back on other expenditures such as leaf removal services and zoning map updates. Sooner or later these two expenditures will need to be made so possibly 2007-2008 budget year may address these two issues.

Overall, it looks to be a stable financial year for Allegan Township. We take our fiduciary responsibilities seriously.

Contacting the Township's Management

To review or assess the Township's financial accountability, copies of the financial report may be obtained by contacting the Allegan Township Clerk.

TOWNSHIP OF ALLEGAN GOVERNMENT WIDE STATEMENT OF NET ASSETS MARCH 31, 2007

| | Pri | mary Govern <u>mer</u> | <u></u> |
|---|--|---|--|
| | Governmental Activities | Business-Type Activities | Total |
| ASSETS | | | |
| Cash and cash equivalents Investments Receivables - net Prepaids Capital assets - net | \$ 1,089,772 0 182,347 7,639 708,208 | \$ 361 0 11,268 0 1,116,308 | \$ 1,090,133 0 193,615 7,639 1,824,516 |
| Total Assets | 1,987,966 | 1,127,937 | 3,115,903 |
| LIABILITIES | | | |
| Accounts payable Accrued and other liabilities Noncurrent Liabilities Due within one year | 9,348 6,282 13,016 | 0 0 25,000 175,000 | 9,348 6,282 38,016 210,093 |
| Due in more than one year Total Liabilities | 35,093 63,739 | 200,000 | 263,739 |
| NET ASSETS Invested in Capital Assets | | | |
| Net of related debt Restricted For Public works | 660,099 697,203 | 916,308 0 | 1,576,407 697,203 |
| Public safety Public sewer Unrestricted | 208,979 0 357,946 | 11,629 0 | 208,979 11,629 357,946 |
| Total Net Assets | \$ 1,924,227 | <u>\$ 927,937</u> | <u>\$ 2,852,164</u> |

TOWNSHIP OF ALLEGAN GOVERNMENT WIDE STATEMENT OF ACTIVITIES YEAR ENDED MARCH 31, 2007

| | | | L Lodge | Program Revenues Operating | Capital | Net (Expense) Rev | Net (Expense) Revenue and Changes in Net Assets Primary Government | Net Assets |
|--------------------------------|----------------------------------|---------|---------------|--|---------------|-------------------|--|--------------|
| | | ਹ | Charges for | Grants and | Grants and | Governmental | Business-Type | |
| Functions/Programs | Expenses | | Services | Contributions | Contributions | Activities | Activities | Total |
| Primary Government | | | | | | | | |
| General government | \$ 297,056 | ₩ | 2,485 | o \$ | 0 | \$ (294,571) | \$ 0 \$ (| (294,571) |
| Public safety | 212,898 | | 37,622 | 0 | 0 | (175,276) | 0 (| (175,276) |
| Public works | 268,959 | | 0 | 0 | 0 | (268,959) | 0 (| (268,959) |
| Community/Economic development | 4,455 | | 0 | 0 | 0 | (4,455) | 0 (| (4,455) |
| Recreation and culture | 31,000 | | 0 | 0 | 0 | (31,000) | 0 | (31,000) |
| Health and welfare | 5,155 | | 0 | 0 | 0 | (5,155) | 0 | (5,155) |
| Total Governmental Activities | 819,522 | | 40,107 | 0 | 0 | (779,416) | 0 | (779,416) |
| Business-Type Activities | 64 | | 0 4 0 4 0 | c | c | • | | c |
| Sewer Fund | 43,661 | | 54,649 | | 0 | 0 | 10,988 | D |
| Total Primary Government | \$ 863,183 | s | 94,756 | 0 \$ | 0 \$ | (779,416) | 10,988 | (768,428) |
| | General Revenues | ines | | | | | | |
| | Property taxes | (0 | | | | 612,650 | 16,374 | 629,024 |
| | State revenues | Ş | | | | 289,455 | 0 | 289,455 |
| | Unrestricted investment earnings | vestr | nent earnings | " | | 0 | 0 | 0 |
| | Interest & Rent | ŧ | | | | 78,617 | 621 | 79,238 |
| | Miscellaneous, fines & forfeits | , fines | & forfeits | | | 27,795 | 0 | 27,795 |
| | Transfers | 10 | | | | 0 | 0 | 0 |
| | Total General F | Reveni | ues-Special I | Total General Revenues-Special Items and Transfers | | 1,008,517 | 16,995 | 1,025,512 |
| | Change in Net Assets | Asset | ζ. | | | 229,101 | 27,983 | 257,084 |
| | Net Assets-Beginning | ginnig | | | | 1,695,126 | 899,954 | 2,595,080 |
| | Net Assets-Ending | guip | | | | \$ 1,924,227 | \$ 927,937 | \$ 2,852,164 |
| | | | | | | | | • |

The Notes to Financial Statements are an integral part of this statement.

GOVERNMENTAL FUND BALANCE SHEET TOWNSHIP OF ALLEGAN March 31, 2007

| | | | 5 | | | | 2 | | | ŀ |
|---------------------------------|---|-----------------|----|------------|---|------------|---|----------------------|---|-----------------------|
| | | | | 7000 | | ي نا | Ž | Non-Iviajor | Ç | l Otal |
| | | General Fund | | Fund | | Fund | 6 | Governmental Fund | 5 | Governmental Funds |
| ASSETS | | | | | | | | | | |
| Cash and cash equivalents | ↔ | 230,733 | \$ | 627,683 | ↔ | 51,366 | ↔ | 179,990 | ↔ | 1,089,772 |
| Investments Peceivables pet | | 0 64 027 | | 0 24 286 | | 0 5.761 | | 0 8 8 8 7 | | 100 761 |
| Due from other funds | | 64,895 | | 5,768 | | 963 | | 960 | | 72,586 |
| Prepaids | | 7,639 | | 0 | | 0 | | 0 | | 7,639 |
| Total Assets | | 367,294 | | 667,737 | | 58,090 | | 186,637 | | 1,279,758 |
| LIABILITIES Accounts payable | | 9,348 | | 0 | | 0 | | 0 | | 9,348 |
| Due to other funds | | 0 | | 0 | | 0 | | 6,282 | | 6,282 |
| Total Liabilities | | 9,348 | | 0 | | 0 | | 6,282 | | 15,630 |
| FUND BALANCES Reserved for | | | | | | | | | | |
| Public works | | 0 | | 667,737 | | 0 | | 29,466 | | 697,203 |
| Public safety | | 0 | | 0 | | 58,090 | | 150,889 | | 208,979 |
| Unreserved | 1 | 357,946 | | 0 | | 0 | | 0 | | 357,946 |
| Total Fund Balances | ↔ | 357.946 \$ | ь | 667,737 \$ | ь | \$ 060.89 | ↔ | 180,355 | ↔ | 180.355 \$ 1.264.128 |
| | ╢ | | | | 4 | | ١ | | + | |

Amounts reported for governmental activities in the Statement of Net Assets are different because:

708,208 Capital assets used in governmental activities are not financial resources and are not reported in the funds.

Debt principal repayments and proceeds of debt are not reported on the statement of activities.

The Notes to the Financial Statements are an integral part of this statement.

Net Assets of Governmental Activities

(48,109)

1,924,227

ဖ

TOWNSHIP OF ALLEGAN GOVERNMENTAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE March 31, 2007

| | | Marcil 31, 2007 | , 2007 | | | |
|---|---|-----------------|----------|-----------|---------------------------|-----------------------|
| | | General | Road | Fire | Non-Major Governmental | Total Governmental |
| | | Pund | - Land | Fund | Spuna | Funds |
| Revenues | • | | | | | |
| l axes and penalties | ÷ | 153,271 \$ | 344,381 | 57,875 \$ | | \$ 612,650 |
| Licenses and permits | | 0 | 0 | 0 | 34,209 | 34,209 |
| State aid | | 284,700 | 4,755 | 0 | 0 | 289,455 |
| Contributions from Local Units | | 0 | 0 | 0 | 0 | 0 |
| Charges for services | | 2,485 | 0 | 3,413 | 0 | 5,898 |
| Fines & Forfeits | | 0 | 0 | 0 | 0 | 0 |
| Interest and rentals | | 60,369 | 15,463 | 543 | 2,242 | 78,617 |
| Other revenue | | 27,795 | 0 | 0 | 0 | 27,795 |
| Total Revenues | | 528,620 | 364,599 | 61,831 | 93,574 | 1,048,624 |
| Expenditures Current | | | | | | |
| General government | | 274,353 | 0 | 0 | 0 | 274,353 |
| Public safety | | 0 | 0 | 132,409 | 51,551 | 183,960 |
| Public works | | 33,324 | 221,636 | 0 | 13,999 | 268,959 |
| Recreation and cultural | | 31,000 | 0 | 0 | 0 | 31,000 |
| Community/Economic development | | 4,455 | 0 | 0 | 0 | 4,455 |
| Health & welfare | | 5,155 | 0 | 0 | 0 | 5,155 |
| Capital outlay | | 3,863 | 0 | 0 | 0 | 3,863 |
| Debt Service | | 0 | 0 | 0 | 41,998 | 41,998 |
| Total Expenditures | | 352,150 | 221,636 | 132,409 | 107,548 | 813,743 |
| Excess of Revenues Over (Under) Expenditures Other Financing Sources (Uses) | | 176,470 | 142,963 | (70,578) | (13,974) | 234,881 |
| Transfers in | | 0 | 0 | 58,738 | 41,998 | 100,736 |
| Transfers (out) | | (100,736) | 0 | 0 | 0 | (100,736) |
| Total Other Financing Sources (Uses) | | (100,736) | 0 | 58,738 | 41,998 | 0 |
| Over (Under) Expenditures & Other Uses | | 75,734 | 142,963 | (11,840) | 28,024 | 234,881 |
| Fund Balance - April 1, 2006 | | 282,212 | 524,774 | 69,930 | 152,331 | 1,029,247 |
| Fund Balance - March 31, 2007 | ₩ | 357,946 \$ | \$ \$ \$ | 58,090 \$ | 180,355 | \$ 1,264,128 |
| i | ; | | | | | |

The Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF ALLEGAN FIDUCIARY FUNDS-STATEMENT OF NET ASSETS MARCH 31, 2007

| | (F | ency Fund Property Tax ection Fund) |
|---|----|---|
| ASSETS | | |
| Cash and cash equivalents Due from taxpayers | \$ | 124,366 28,856 |
| Due from governments | \$ | 0 |
| Total Assets | \$ | 153,222 |
| LIABILITIES | | |
| Accounts payable Due to other governmental units and schools Due to other funds | \$ | 0 80,674 72,548 |
| Total Liabilities | \$ | 153,222 |

TOWNSHIP OF ALLEGAN PROPRIETARY FUND STATEMENT OF NET ASSETS MARCH 31, 2007

| | | Sewer Fund |
|--|-----------|------------------|
| ASSETS | | |
| Current Assets | | |
| Cash and cash equivalents | \$ | 361 |
| Investments | | 0 |
| Receivables - net | | 2,470 |
| Due from other governments | | 2,553 |
| Due from other funds | | 6,245 |
| Total Current Assets | | 11,629 |
| Noncurrent Assets | | |
| Capital Assets - net | | <u>1,116,308</u> |
| Total Noncurrent Assets | | 1,116,308 |
| Total Assets | | 1,127,937 |
| LIABILITIES | | |
| Current Liabilities | | |
| Accounts payable | | 0 |
| Due to other funds | | 05.000 |
| Current portion of noncurrent liabilities | | 25,000 |
| Total Current Liabilities | | 25,000 |
| Noncurrent Liabilities | | |
| Bonds, notes and loans payable | | 175,000 |
| Total Noncurrent Liabilities | | 175,000 |
| Total Liabilities | | 200,000 |
| NET ASSETS | | |
| Invested in capital assets - net of related debt | | 916,308 |
| Restricted for debt service | | 0 |
| Unrestricted | | 11,629 |
| | | |
| Total Net Assets | <u>\$</u> | 927,937 |

TOWNSHIP OF ALLEGAN PROPRIETARY FUND STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS MARCH 31, 2007

| | Sewer Fund |
|---|-----------------------------|
| Operating Revenues Tax revenue Charges for services Other | \$ 16,374 54,649 0 |
| Total Operating Revenues | 71,023 |
| Operating Expenses Public works | 28,986 |
| Total Operating Expenses | 28,986 |
| Operating Income (Loss) | 42,037 |
| Nonoperating Revenues (Expenses) Interest and investment revenue Interest expense | 621 (14,675) |
| Total Nonoperating Revenue (Expense) | (14,054) |
| Income (Loss) Before Contributions & Transfers In (Out) | 27,983 |
| Change in Net Assets | 27,983 |
| Total Net Assets - Beginning April 1, 2006 | 899,954 |
| Total Net Assets - Ending March 31, 2007 | \$ 927,937 |

TOWNSHIP OF ALLEGAN PROPRIETARY FUND STATEMENT OF CASH FLOWS YEAR ENDED MARCH 31, 2007

| CASH FLOWS FROM OPERATING ACTIVITIES | | Sewer |
|---|-----------------------------------|---------------------------------|
| Tax collections Receipts from customers Payments to suppliers | | \$ 14,972 50,111 (725) |
| Net cash provided (used) by operating activities | | 64,358 |
| CASH ACTIVITIES FROM NON CAPITAL FINANCING ACTIVITIES | | |
| CASH FLOWS FROM CAPITAL AND RELATED FINANCIAL Principal and interest paid on capital debt | | (64,675) |
| CASH FLOWS FROM INVESTING ACTIVITIES Interest revenue | | 621 |
| Net Increase (Decrease) in Cash and Cash Equivalents | | 304 |
| Balance - Beginning of year | | 57 |
| Balance - End of year | | \$ <u>361</u> |
| Reconciliation of operating income (loss) to net cash provided (used) by operating activities Operating income (loss) Increase in accounts receivable Depreciation | \$ 42,037 (5,940) 28,261 | |
| Net cash provided (used) by operating activities | | \$ 64,358 |

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Township of Allegan, Allegan County, Michigan is a general law municipal Township. The Township operates under an elected Board/Supervisor form of government and provides the following services as authorized by its charter: public safety, highways and street, public improvements, cultural recreation, planning and zoning, and administrative services.

The accounting policies of the Township of Allegan conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies:

A. The Reporting Entity

In accordance with generally accepted accounting principles and Governmental Accounting Standards Board (GASB) Statement No. 14, "The Financial Reporting Entity", these financial statements present the Township. The criteria established by the GASB for determining the reporting entity includes oversight responsibility, fiscal dependency, and whether the financial statements would be misleading if data were not included.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e. the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements.

Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenue.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation
The government-wide financial statements are reported using the economic resources
measurement focus and the accrual basis of accounting, as are the proprietary fund
and fiduciary fund financial statements. Revenue is recorded when earned and
expenses are recorded when a liability is incurred, regardless of the timing of related
cash flows. Property taxes are recognized as revenue in the year for which they are
levied. Grants and similar items are recognized as revenue as soon as all eligibility
requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

Property taxes, state-shared revenue, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenue of the current period. All other revenue items are considered to be available only when cash is received by the government.

The government reports the following major governmental funds:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Road Fund and Fire Fund are Special Revenue Funds of the Township. The Road Fund and Fire Fund are used to account for the proceeds of specific revenue tax millages that are legally restricted to expenditures for specified purposes.

The government reports the following major proprietary fund:

The Sewer Fund accounts for the activities of the sewage collection system.

Additionally, the government reports the following non-major fund types:

The Miner Lake Improvement, Special Assessment (Paving Projects), Building Inspection, Fire Equipment and Debt Service Funds are Special Revenue Funds of the Township. The Miner Lake, Special Assessment, Fire Equipment and Building Inspection Funds are used to account for proceeds of special purpose programs. The Debt Service Fund is used to account for debt repayments of the governmental funds.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation (continued)

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule would be charges between the government's enterprise funds and various other functions of the government. Eliminations of these charges would distort the direct costs and program revenues reported for the various functions concerned. The Township of Allegan does have one enterprise fund, the Sewer Fund.

Amounts reported as program revenue include: (1) charges to customers or applicants for goods, services or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes.

Proprietary funds distinguish operating revenue and expenses from nonoperating revenue items. Operating revenue and expenses generally result from providing services in connection with a proprietary fund's principal ongoing operations. The principal operating revenue of our proprietary fund relates to charges to customers for sales and services. The sewer fund also recognizes the portion of tap fees intended to recover current costs (e.g., labor and materials to hook up new customers) as operating revenue. The portion intended to recover the cost of the infrastructure is recognized as nonoperating revenue. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenue and expenses not meeting this definition are reported as nonoperating revenue and expenses.

Finally, the government reports the following fund types:

The Tax Collection Fund is a Fiduciary Fund accountable for assets held by the Township in a trustee or agency capacity for individuals, private organizations, other governments, and/or other funds.

D. Assets, Liabilities, and Net Assets or Equity

<u>Bank Deposits and Investments</u> - Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Assets, Liabilities and Net Assets or Equity (continued)

Receivables and Payables-In general, outstanding balances between funds are reported as "due to/from other funds." Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as "advances to/from other funds." Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government-wide financial statements as "internal balances."

All trade and property tax receivables are shown as net of allowance for uncollectible amounts. Property taxes are levied each July for State Education Tax, and on each December 1st on the taxable valuation of property as of the preceding December 31st. Taxes are considered delinquent in the following September and March of the following respective period, at which time penalties and interest are assessed.

<u>Inventories and Prepaid Items</u>-Inventories are valued at cost, on a first-in, first-out basis. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

<u>Capital Assets</u>-Capital assets, which include property, plant, equipment, infrastructure assets (e.g., roads, bridges, sidewalks, and similar items) are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$500 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

Property, plant and equipment is depreciated using the straight-line method over the following useful lives:

| Buildings | 30 to 40 years |
|-----------------------|----------------|
| Building Improvements | 15 to 30 years |
| Roads | 10 to 30 years |
| Sidewalks | 20 to 30 years |
| Fire Equipment | 07 to 25 years |
| Vehicles | 03 to 07 years |
| Office Equipment | 05 to 07 years |
| Computer Equipment | 03 to 07 years |

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Assets, Liabilities and Net Assets or Equity (continued)

Compensated Absences (Vacation and Sick Leave)-It is the government's policy to permit employees to accumulate earned but unused sick and vacation pay benefits. Compensated absences and unpaid vacations were considered but not accrued due to immateriality in amount.

<u>Fund Equity</u>-In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

NOTE 2 - RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The Government-wide financial statements differ from the Governmental fund financial statements for the effect of the inclusion of capital assets and long term debts.

| Capitalized Asset Costs | \$ 1,456,521 |
|---------------------------------------|-------------------|
| Less Accumulated Depreciation | <u> (748,313)</u> |
| Capital Assets - net | 708,208 |
| Less Short Term debt | (13,016) |
| Less Long Term debt | (35,093) |
| Net Adjustments | 660,099 |
| Governmental Fund Balances | 1,264,128 |
| | |
| Net Assets of Governmental Activities | \$ 1,924,227 |

NOTE 3 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

<u>Budgetary Information</u>-The Township follows these procedures in establishing the budgetary data reflected in the financial statements:

- Formal budgetary integration is employed as a management control device during the year. These budgets are adopted on a basis consistent with generally accepted accounting principles.
- 2. The Township Board approves, by ordinance, total budget appropriations only. Any revisions that alter the total appropriations of any fund must be approved by the Township Board, therefore, the level of budgetary responsibility is by total appropriations; however, for report purposes, this level has been expanded to a functional basis (General Government, Public Safety, etc.).
- 3. Unused appropriations for all of the above annually budgeted funds lapse at the end of the year.
- 4. The budget amounts shown in the financial statements are the final authorized amounts as revised during the year.

NOTE 3 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY (Continued)

Excess of Expenditures Over Appropriations in Budgeted Funds-During the year, the Local Governmental Unit incurred no expenditures in certain budgeted funds which were in excess of the amounts appropriated.

NOTE 4 - DEPOSITS AND INVESTMENTS

Michigan Compiled Laws, Section 129.91, authorizes the local governmental unit to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations which have an office in Michigan. The local unit is allowed to invest in bonds, securities and other direct obligations of the United States or any agency or instrumentality of the United States; United States government of federal agency obligations; repurchase agreements; bankers' acceptance of United States banks; commercial paper rated within the two highest classifications which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan.

The Local Governmental Unit Board has designated several banks for the deposit of Local Unit funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in bonds and securities of the United States government and bank accounts and CDs, but not the remainder of State statutory authority as listed above.

The Local Governmental Unit's deposits and investment policy are in accordance with statutory authority.

NOTE 4 - DEPOSITS AND INVESTMENTS (Continued)

At year-end, the Local Unit's deposits and investments were reported in the basic financial statements in the following categories, which includes fiduciary accounts:

| | Governmental Activities | Proprietary Funds | Fiduciary <u>Funds</u> | Total <u>Government</u> |
|--|-------------------------|-------------------|-------------------------------------|----------------------------|
| Cash & cash equivalents | \$ <u>1,089,772</u> | <u>\$ 361</u> | \$ <u>124,366</u> | \$ <u>1,214,499</u> |
| The breakdown between | deposits and investme | ents is as follov | vs: Primary <u>Government</u> | |
| Bank Deposits (checking certificates of deposit) Investments in Securities Similar Vehicles Petty Cash and Cash on | s, Mutual Funds and | , | \$ 1,214,499 - | |
| Total | | | \$ 1,214,499 | |

The book balance of the primary government's deposits is \$1,214,499 of which \$500,000 is covered by federal depository insurance.

NOTE 5 - RECEIVABLES

Receivables as of year-end for the government's individual major, nonmajor and business funds, including the applicable allowances for uncollectible accounts, are reported in the Government Wide Statement of Net Assets as follows:

| | | | Majo | Major Funds | | | Non | -Major | Go | Non-Major Government | | | | Total |
|------------------------------|---|-------------------------------|--------------|---------------------|-----|--------|-----|-----------|----|---------------------------------------|---|----------|----|------------|
| | | General | _ | Major | | | and | and Other | ⋖ | Activities | 面 | Business | ш | Primary |
| | | Fund | Ro | Road Fund Fire Fund | 빌 | e Fund | Ē | Funds | | Total | | Type | ပိ | Government |
| | | | | | | | | | | | | | | |
| Charges receivable | ↔ | 0 | ω | 0 | ઝ | 0 | ₩ | 0 | s | 0 | ↔ | 1,067 | s | 1,067 |
| Taxes receivable | | 17,285 | | 34,286 | | 5,761 | | 5,687 | | 63,019 | | 1,403 | | 64,422 |
| State revenues receivable | | 46,742 | | 0 | | 0 | | 0 | | 46,742 | | 0 | | 46,742 |
| Due from other funds | | 64,895 | | 5,768 | | 963 | | 960 | | 72,586 | | 6,245 | | 78,831 |
| Due from other governments | | 0 | | 0 | | 0 | | 0 | | 0 | | 2,741 | | 2,741 |
| Less: allowance for retained | | 0 | | 0 | | 0 | | 0 | | 0 | | (188) | | (188) |
| | | | | | | | | | | | | | | |
| Net Receivables | ₩ | 128,922 \$ 40,054 \$ 6,724 \$ | s | 40,054 | မှာ | 6,724 | | 6,647 | ઝ | 6,647 \$ 182,347 \$ 11,268 \$ 193,615 | S | 11,268 | s | 193,615 |

TOWNSHIP OF ALLEGAN ALLEGAN COUNTY, MICHIGAN NOTES TO FINANCIAL STATEMENTS MARCH 31, 2007

NOTE 6 - CAPITAL ASSETS

Capital asset activity of the primary government for the current year was as follows:

| Governmental Activities Capital Assets Not Being Depreciated | Beginning Balance | Increases | Decreases & Corrections | Ending Balance |
|--|----------------------|---------------|----------------------------|--------------------|
| Land | \$ 127,383 | 0 | \$0 | \$ 127,383 |
| Subtotal | 127,383 | 0 | 0 | 127,383 |
| Capital Assets Being Depreciated | | | | |
| Buildings, additions and improvements | 459,949 | 0 | 0 | 459,949 |
| Improvements other than buildings | 96,863 | 0 | 0 | 96,863 |
| Equipment | 142,154 | 3,863 | 0 | 146,017 |
| Furniture and equipment | 38,369 | 0 | 0 | 38,369 |
| Fire equipment | 587,940 | 0 | 0 | 587,940 |
| Sewer equipment | 1,413,042 | 0 | 0 | 1,413,042 |
| Subtotal | 2,738,317 | 3,863 | 0 | 2,742,180 |
| Less Accumulated Depreciation for | | | | |
| Buildings | 138,319 | 11,624 | 0 | 149,943 |
| Improvements other than buildings | 43,361 | 3,966 | 0 | 47,327 |
| Equipment | 130,242 | 4,050 | 0 | 134,292 |
| Furniture and equipment | 36,913 | 624 | 0 | 37,537 |
| Fire equipment | 350,339 | 28,875 | 0 | 379,214 |
| Sewer equipment | 268,473 | <u>28,261</u> | 0 | 296,734 |
| Subtotal | 967,647 | 77,400 | 0 | 1,045,047 |
| Net Capital Assets Being Depreciated | 1,770,670 | (73,537) | 0 | 1,697,133 |
| Governmental Activities Capital Total Capital Assets-Net of Depreciation | \$ 1,898,053 | \$ (73,537) | \$_0 | <u>\$1,824,516</u> |

Depreciation expense was charged to programs of the primary government as follows:

| Governmental Activities | |
|-------------------------------|--------------|
| General government | \$ 20,201 |
| Public safety | 28,938 |
| Public works | 0 |
| Sewer | 28,261 |
| Total Governmental Activities | \$ 77,400 |

NOTE 7 - INTERFUND RECEIVABLES, PAYABLE AND TRANSFERS

The composition of interfund balances is as follows:

| Due To/From Other Funds Receivable Fund | | Payable Fund | <u>A</u> | <u>mount</u> |
|---|--|---|-----------|---|
| General General Road Fire Sewer Fire equipment | \$ 64,857 38 5,768 963 6,245 960 | Tax Special Assessment Tax Tax Debt Service Tax | \$ | 64,857 38 5, 7 68 963 6,245 960 |
| Total | \$ 78,831 | | <u>\$</u> | 78,831 |
| Interfund Transfers Transfers In | | Transfers (Out) | | |
| Fire Debt Service | 58,738 41,998 | General Fund General Fund | | 58,738 41,998 |
| Total | \$ 100,736 | | \$ | 100,736 |

NOTE 8 - SEWER FUND DEBTS

SEWER BONDS: Allegan Township issued \$665,000 of special assessment bonds in August of 1995 to provide funds fo the construction of a sewer pipeline to serve residential and commercial developments. The bonds have a stated rate of interest varies from 4.25% to 6.10% and are payable in variable installment amounts of principle and interest on May 1 and interest only on November 1 of each year.

The special assessment bond sewer fund requirements to maturity, are as follows:

| Year ending March 31 | <u>Principal</u> | <u>Interest</u> |
|----------------------|--------------------------|------------------|
| 2008 Thereafter | 25,000 <u>175,000</u> | 11,875 42,075 |
| TOTAL | \$200,000 | \$ 53,950 |

During the year ending March 31, 2007, the following changes occurred in sewer debt:

| | Balance April 1, 2006 | Additions | <u>Deletions</u> | Balance March 31, 2007 |
|-------------|--------------------------|-----------|------------------|---------------------------|
| Sewer bonds | \$250,000 | \$ 0 | \$50,000 | \$200,000 |

NOTE 9 - EQUIPMENT AND REAL PROPERTY - COMMERCIAL LOANS

Allegan Township borrowed from local banks the following loans to be repaid by tax levies and special assessments:

| <u>Purpose</u> | Total Principal and | Interest Requirements | |
|---|---------------------|--------------------------------------|----|
| Land for Development Property, 5.36%, \$2,557.86/quarter, matures 2013 | 2008 Thereafter | 10,231 <u>51,160</u> \$ 61,391 | |
| Total Debt Requi | rements | \$ 61,391 | 21 |

NOTE 10 - ALLEGAN FIRE DISTRICT

The Township of Allegan joined, with the City of Allegan, into a Fire Protection & Merger Agreement on February 17, 2006. Effective March 1, 2006, the agreement created the Allegan Fire District which is responsible for and authorized to control all municipal fire protection activities within the City and Township. Each member participates in a cost weighted formula, based on population, taxable value and historical usage on runs.

Any new equipment items purchased by the Fire District will become assets of the Fire District. Any items transferred by Allegan Township for use by the District remain the property of the Township, and are leased for an annual amount of one dollar (\$1.00). The District may lease the Allegan Township fire station for its operations.

During this fiscal year, Allegan Township remitted to the District \$129,495 for it's operational contract, and \$17,320 for its contribution for equipment purchases.

REQUIRED SUPPLEMENTAL & ADDITIONAL INFORMATION

TOWNSHIP OF ALLEGAN BUDGETARY COMPARISON SCHEDULE GENERAL FUND YEAR ENDED MARCH 31, 2007

| ILAN | LIADED MAKO | 1 3 1, 2007 | | |
|---|--------------------|-------------------|------------|---------------------------------------|
| | Original Budget | Amended Budget | Actual | Variance With Amended Budget |
| Beginning of Year Fund Balance | 282,212 | 282,212 | 282,212 | (0) |
| Resources (Inflows) | 400 500 | 400 500 | 450.074 | 40.700 |
| Taxes and penalties | 136,532 | 136,532 | 153,271 | 16,739 |
| Licenses and permits | 0 | 0 | 0 | (10.300) |
| State aid | 295,000 | 295,000 | 284,700 | (10,300) |
| Contributions from local government | 4.500 | 0 4 500 | 0 2,485 | 0 (2,015) |
| Charges for services | 4,500 | 4,500 33,000 | 60,369 | 27,369 |
| Interest and rentals | 33,000 | | 27,795 | 15,195 |
| Miscellaneous revenues | 12,600 0 | 12,600 0 | 27,795 | 15,195 |
| Transfers from other funds | | | | |
| Amounts Available for Appropriation | 763,844 | 763,844 | 810,832 | 46,988 |
| Charges to Appropriations (Outflows) General Government | | | | |
| Township board | 50,434 | 50,434 | 42,291 | 8,143 |
| Supervisor | 38,430 | 38,430 | 35,964 | 2,466 |
| Elections | 8,900 | 8,900 | 8,884 | 16 |
| Assessor | 41,390 | 41,390 | 40,460 | 930 |
| Clerk | 39,808 | 39,808 | 38,675 | 1,133 |
| Board of review | 2,500 | 2,500 | 1,767 | 733 |
| Treasurer | 36,000 | 36,000 | 35,115 | 885 |
| Building and grounds | 85,520 | 85,520 | 71,197 | 14,323 |
| Public Safety | 0 | 0 | 0 | 0 |
| Public Works | 57,650 | 57,650 | 33,324 | 24,326 |
| Recreation and culture | 31,000 | 31,000 | 31,000 | 0 |
| Health and welfare | 6,000 | 6,000 | 5,155 | 845 |
| Community/Economic development | 6,500 | 6,500 | 4,455 | 2,045 |
| Capital outlay | 10,000 | 10,000 | 3,863 | 6,137 |
| Transfers to other funds | <u> 151,624</u> | <u>151,624</u> | 100,736 | 50,888 |
| Total Charges to Appropriations | 565,756_ | 565,756_ | 452,886 | 112,870 |
| Budgetary Fund Balance-March 31, 2007 | \$ 198,088 | \$ 198,088 | \$ 357,946 | \$ 159,858 |

TOWNSHIP OF ALLEGAN BUDGETARY COMPARISON SCHEDULE ROAD FUND YEAR ENDED MARCH 31, 2007

| | | Original Budget | imended Budget | | Actu <u>al</u> | Α | /ariance with mended Budget |
|---|----|--------------------|-------------------|----|----------------|----|--------------------------------------|
| Beginning of Year Fund Balance Resources (Inflows) | \$ | 524,774 | \$ 524,774 | \$ | 524,774 | \$ | (0) |
| Taxes and penalties | | 323,254 | 323,254 | | 344,381 | | 21,127 |
| State aid | | 0 | 0 | | 4,755 | | 4,755 |
| Interest | | 6,000 | 6,000 | | 15,463 | | 9,463 |
| Miscellaneous | | 0 | 0 | | 0 | | 0 |
| Transfers In | _ | 0 | 0 | _ | 0 | | 0 |
| Amounts Available for Appropriation | | 854,028 | 854,028 | | 889,373 | | 35,345 |
| Charges to Appropriation (Outflows) Public Works | | | | | | | |
| Roads | | 639,344 | 639,344 | _ | 221,636 | | 417,708 |
| Total Charges to Appropriations | | 639,344 | 639,344 | | 221,636 | | 417,708 |
| Budgetary Fund Balance-March 31, 2007 | \$ | 214,684 | \$ 214,684 | \$ | 667,737 | \$ | 453,053 |

TOWNSHIP OF ALLEGAN BUDGETARY COMPARISON SCHEDULE FIRE FUND YEAR ENDED MARCH 31, 2007

| | Original Budget | Amended Budget | Actual | Variance with Amended Budget |
|---|--------------------|-------------------|-----------------|---------------------------------------|
| Beginning of Year Fund Balance Resources (Inflows) | \$ 69,930 | \$ 69,930 | \$ 69,930 | \$ 0 |
| Taxes and penalties | 54,528 | 54,528 | 57,8 7 5 | 3,347 |
| Charges for service | 0 | 0 | 3,413 | 3,413 |
| Interest and rentals | 100 | 100 | 543 | 443 |
| Transfers from other funds | 80,000 | 80,000 | 58,738 | (21,262) |
| Amounts Available for Appropriation | 204,558 | 204,558_ | 190,499_ | (14,059) |
| Charges to Appropriations (Outflows) Public Safety | | | | |
| Fire | 188,172 | <u> 188,172</u> | 132,409 | 55,763_ |
| Total Charges to Appropriations | 188,172 | 188,172 | 132,409 | 55,763 |
| Budgetary Fund Balance-March 31, 2007 | <u>\$ 16,386</u> | \$ 16,386 | \$ 58,090 | <u>\$ 41,704</u> |

56

TOWNSHIP OF ALLEGAN
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
March 31, 2007

| | | | | Spe | cial F | Special Revenue Funds | spo | | | | Ž | Total Non-Major |
|-------------------------------------|----|------------|--------------|-----------------|--------|-----------------------|------|--------------|--------|----------------|------|--------------------|
| | Ē | Miner Lake | | Special | Buil | Building Permit | Debt | Debt Service | Fire E | Fire Equipment | Gove | Governmental |
| | | Fund | Asse | Assessment Fund | ļ | Fund | " | Fund | | Fund | - | Funds |
| Assets Cash and cash equivalents | ↔ | 29,466 | ↔ | 37 | ↔ | 0 | ↔ | 6,245 | ↔ | 144,242 | ↔ | 179,990 |
| Investments | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 |
| Receivables - net | | 0 | | 0 | | 0 | | 0 | | 5,687 | | 5,687 |
| Due from other funds | | 0 | | 0 | | 0 | | 0 | | 096 | | 096 |
| Total Assets | ↔ | 29,466 | s | 37 | 8 | 0 | € | 6,245 | ↔ | 150,889 | € | 186,637 |
| Liabilities and Fund Equity | | | | | | | | | | | | |
| Liabilities Accounts payable | €9 | 0 | ↔ | 0 | ↔ | 0 | ↔ | 0 | ↔ | 0 | ↔ | 0 |
| Due to other funds | | 0 | | 37 | | 0 | | 6,245 | | 0 | | 6,282 |
| Total Liabilities | | 0 | | 37 | | 0 | | 6,245 | | 0 | | 6,282 |
| Fund Balance Reserved | | 29,466 | | 0 | | 0 | | 0 | | 150.889 | | 180.355 |
| Unreserved | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 |
| Total Fund Equity | | 29,466 | | 0 | | 0 | | 0 | | 150,889 | | 180,355 |
| Total Liabilities and Fund Equity | ₩ | 29,466 | ↔ | 37 | ₩ | 0 | € | 6,245 | € | 150,889 | € | 186,637 |

The Notes to the Financial Statements are an integral part of this statement.

ALLEGAN TOWNSHIP
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
NON-MAJOR GOVERNMENTAL FUNDS
YEAR ENDED MARCH 31, 2007

| | | 7 | | 1004 | | | | | |
|--|---------------------|----------|--------------------|----------------|---------------------|-----------------|-------------------|--------------|-----------------------|
| | Miner Lake | ake | Special | Building | а | Debt | Fire | | lotal Non-Major |
| | Improvement Fund | | Assessment Fund | Permit Fund | 1 | Service Fund | Equipment Fund | | Governmental Funds |
| Revenues | | | | | | | | | |
| Taxes and penalties | 69 | 0 | | s | \$ | 0 | \$ 57,123 | 3 | 57,123 |
| Licenses and permits | | 0 | 0 | 34,209 | 60 | 0 | | 0 | 34,209 |
| State aid | | 0 | 0 | | 0 | 0 | | 0 | 0 |
| Other revenue | - | 1,424 | 0 | | 0 | 0 | 818 | & | 2,242 |
| Total Revenues | Ť. | 1,424 | 0 | 34,209 | 607 | 0 | 57,941 | - | 93,574 |
| Expenditures | | | | | | | | | |
| Current | | (| (| | • | (| | (| |
| Public works | 13, | 13,999 | 0 | | 0 | 0 | | 0 | 13,999 |
| Public safety | | 0 | 0 | 34,209 | 503 | 0 | 17,342 | 5 | 51,551 |
| Debt Service | | | | | | | | | |
| Principal | | 0 | 0 | | 0 | 38,834 | | 0 | 38,834 |
| Interest | | | 0 | | 0 | 3,164 | | | 3,164 |
| Total Expenditures | 13, | 13,999 | 0 | 34,209 | | 41,998 | 17,342 | 년 12 | 107,548 |
| Excess of Revenues Over (Under) Expenditures | (12, | (12,575) | 0 | | 0 | (41,998) | 40,599 | 6 | (13,973) |
| Other Financing Sources (Uses) Operating transfers in | | 0 | 0 | | 0 | 41,998 | | 0 | 41,998 |
| Operating transfers (out) | | 0 | 0 | | 0 | 0 | | 0 | 0 |
| Total Other Financing Sources (Uses) | | 0 | 0 | | 0 | 41,998 | | 0 | 41,998 |
| Excess of Revenue and Other Sources Over (Under) Expenditures and Other Uses | (12, | (12,575) | 0 | | 0 | 0 | 40,599 | ا اعق | 28,024 |
| Fund Balance - April 1, 2006 | 42, | 42,041 | 0 | | 0 | 0 | 110,290 | ا اھ | 152,331 |
| Fund Balance - March 31, 2007 | \$ 29 | 29,466 | 0 \$ | 8 | \$ ∥ | 0 | \$ 150,889 | 39 \$ | 180,355 |
| | | | | | | | | | |

The Notes to the Financial Statements are an integral part of this statement.

ANGLE & STEFFES, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

MEMBERS OF:
American Institute of Certified
Public Accountants (AICPA)

Michigan Association of Certified Public Accountants (MACPA)

430 WESTERN AVENUE, SUITE B ALLEGAN, MICHIGAN 49010

STEVEN K. ANGLE, CPA THERESA E. STEFFES, CPA,CGFM

Ph: (269) 686-9050 Fax: (269) 686-9056 email: mail@anglesteffes.com

September 21, 2007

In planning and performing our audit of the Financial Statements of the Township of Allegan for the year ended March 31, 2007, we considered the Township's internal control structure to determine audit procedures for the purpose of expressing an opinion of the financial statements and not to provide assurance on the internal control structure.

However, during our audit we became aware of several matters that are an opportunity to strengthen internal control and increase operating efficiency. We offer the following items for your consideration.

Tax Collection Accounting

The tax collection fund is a fiduaciary fund which must pass all funds in a timely manner. Timely remittance to all governmental units is critical and <u>required</u> by law. We noted, again, that this fund held tax dollars that are due to other governments, schools and Allegan Township funds. The accounting systems must be improved to resolve differences and ensure timely resolutions. Tax dollars remaining in this account are over two years old. Prior years' Industrial Facilities Tax, due the State of Michigan, were paid this year, however, there were remaining issues brought to light from a State of Michigan audit of Allegan Township's IFT. Reconciliation of IFT properties is required to avoid future difficulties. Strict balancing and reporting procedures should be implemented for all aspects of the tax collection process to ensure proper payments of the citizens' taxes. Your immediate attention is again required.

Uninsured Bank Deposits

As of the audit date, the balances of cash accounts exceeds the levels of federal deposit insurance. The maximum insurable balance is \$200,000 in each bank, \$100,000 for each demand and savings account types. The Township holds funds on deposit with two banks as of the audit date. Insured demand and savings deposit accounts total \$200,000, while uninsured funds total \$714,499. We recommend that cash balances are spread among several local banks to stay within the insurable limits.

Sewer Fund

The following details the principal requirements of the Sewer fund:

As paid in 2007 50,000

Required in 2008-2015 25,000 annually

The Sewer Fund has hurdled the worst of the debt repayment requirements, with past generous support by the General Fund. Annually, the Sewer Fund may now be able to support its own debt repayments. Careful planning must continue to provide for future repairs and improvements.

We have also recommended that the Sewer checking account be used for all sewer transactions. This enterprise (for profit) entity should keep its records very separate from the General Fund to ensure clear responsibility reporting.

Closure of the Special Assessment Paving Fund

We note that the Special Paving Project fund account still holds at very minor balance of \$37. This activity is completed - all funds should be repaid to the General Fund to formally close the Township's responsibility in this project.

In general the internal control systems of the Township are good and functioning properly. The comments noted above will help the Township strengthen the existing controls and will help provide greater accountability to residents of the Township.

We greatly appreciate the help and cooperation given us by all the Township employees and officials.

Respectfully submitted,

Angle & Steffes, P.C.

Certified Public Accountants